# **MEAL WORKSHOP AGENDA**

| **Regional MEAL Workshop**  **(29 July– 1 August 2019)** | |  |
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| **Time** | **Session Title** |  |
| **Day 1 –Monday, 29 July 2019** | | ***Facilitator*** |
| *Morning* | |  |
| 8:30 – 9:30 | Welcome, Introductions, Security Briefing | Moiez & Joanne |
| 9:30 – 9:50 | Meeting objectives & agenda | Moiez |
| 9:50 – 10:30 | **Deep Dive 1:** Roll-out PIIRS FY19 guidance | Ximena |
| *10:30 - 10:45* | *Tea Break* |  |
| 10:45-12:30 | **Deep Dive 1:** Roll-out PIIRS FY19 guidance | Ximena |
| *12:30- 1:30* | *Lunch* |  |
| *Afternoon* | |  |
| 1:30 – 3:00 | **Practice:** PIIRS’s Reach Form, Impact form, and AIIR form | Ximena |
| *3:00 – 3:15* | *Tea Break* |  |
| 3:15 – 4:55 | **Practice**: PIIRS’s Reach Form, Impact form, and AIIR form | Ximena & Amira |
| 4:55 – 5:00 | Day 1 Evaluation | Moiez |
| *5:00* | *Adjourn* |  |
| **Day 2 – Tuesday, 30 July 2019** | |  |
| *Morning –* | |  |
| 8:30 – 8:45 | Day 1 Recap | Dilman and Kavi |
| 8:45-10:15 | **Priority Learning Topic 1:** CARE Markers: Use and future of markers | Khatuna |
| 10:15-10:30 | *Tea Break* |  |
| 10:30-12:30 | **Priority Learning Topic 2**: Logic Model | Ximena & Moiez |
| *12:30- 1:30* | *Lunch* |  |
| *Afternoon* | |  |
| 1:30 – 3:00 | **Priority Learning Topic 3:** Theory of change | Ximena & Moiez |
| 3:00 – 3:15 | *Tea Break* |  |
| 3:15- 4:45 | **Priority Learning Topic 4:** Responsible data | Moiez |
| 4:55 – 4:50 | Day 2 Evaluation |  |
| *4:50* | *Adjourn* |  |
| **Day 3 – Wednesday, 31 July 2019** | |  |
| *Morning –* | |  |
| 8:30 – 8:45 | Day 2 Recap | Natia and Medea |
| 8:45–10:30 | **Priority Learning Topic 5:** Evaluation | Emily |
| *10:30-10:45* | *Tea Break* |  |
| 10:45–12:30 | **Priority Learning Topic 6**: Learning agenda | Emily |
| *12:30 – 1:30* | *Lunch* |  |
| *Afternoon* | |  |
| 1:30 – 3:00 | **Deep Dive 2:** Feedback and Complaint Mechanism | Margaux |
| 3:00 – 3:15 | *Tea Break* |  |
| 3:15 – 4:55 | **ICT Marketplace** | Moiez |
| 4:55 – 5:00 | Day 3 Evaluation |  |
| *5:00* | *Adjourn* |  |
| **Day 4 – Thursday, 1 August 2019** | |  |
| *Morning –* | |  |
| 8:30 – 8:45 | Day 3 Recap | Waleed and Ola |
| 8:45 – 10:30 | **Update on CARE 2020 and Global Program Teams** | Joanne |
| *10:15- 10:30* | *Tea Break* |  |
| 10:30–12:30 | **MEAL Clinic** | All Facilitators |
| *12:30 – 1:30* | *Lunch* |  |
| *Afternoon -* | |  |
| 1:30 – 2:30 | **Country office team planning** | Moiez & Joanne |
| 2:30 – 3:00 | Workshop Evaluation & Close |  |
| 3:00-3:30 | *Adjourn to tea break – end of the meeting.* |  |